Roles and Responsibilities Outbrief

CDM/ISEA Workshop

15 July 2004

Charleston

CDM- Gary Wasmer

ISEA- Stephen Hogan

Roles and Responsibilities
Action Item#- 001026-25
Action Source ISMSR 4.2.B.2.4   Date Due 07/09/03

Description:

   Verify the accuracy of the CDM/ISEA roles & responsibilities matrix. Identify the governing directives for each role and area of responsibility.

Status:

- With concurrence from NAVSEA, the group has taken a new direction. The matrices have been scrapped.

Roles and Responsibilities
Action Item#- 001026-25(Cont)
Action Source ISMSR 4.2.B.2.4   Date Due 07/09/03

Status:

- We have identified approximately 35 specifications, instructions, manuals.

- Members of the group are reviewing these documents and will identify the current requirements.

- Recommendations will be made related to clearing up conflicts between the documents, as well as proposed enhancements to better define and document current and future requirements.

- ECD – Initial analysis to be presented at a follow up meeting in October.

Roles and Responsibilities
Action Item#- 010410-04
Action Source Date NSA ILS IPT
Due 09/30/03

Description:

   Finding inconsistencies in COP development. Develop/promulgate standard COP procedures to be incorporated into policy update. (No specifics were provided)

Status:

- The PEO ships policy as well other CDM unique instructions are being compared to determine differences.

- Preliminary analysis reveals that most CDMs are developing COP the same way. The major difference is in how the COP is delivered to the NSA and other end users.

- Recommendation - Request NSA ILS IPT provide specifics.

Roles and Responsibilities
Action Item#- 020405-65
Action Source Date CDM/ISEA WORK GRP   Due 09/30/03

Description:

   Develop and submit an overview of workgroup mission and current initiatives for incorporation into the proposed newsletter (WORKING)

Status:

- **Closed**

Roles and Responsibilities
Action Item#- 020405-66
Action Source Date CDM/ISEA WORK GRP   Due 09/30/03

Description:

Develop an article related to work file naming conventions for incorporation into the proposed newsletter (WORKING)

Status:

- **Closed**

Roles and Responsibilities
Action Item#- 030710-16
Action Source CDM/ISEA GRP   Date Due 07/30/04

Description:

ISEAs are concerned that CDMs change information transmitted in work files without ISEA concurrence.

Status:

- A data call went out, no specifics received. Additionally, problems will be more visible when replication of the work files starts.

- **Closed**

Roles and Responsibilities
Action Item#- 030710-17
Action Source CDM/ISEA GRP   Date Due 07/08/04

Description:

Mission Criticality Code (MCC) field, currently a CDM responsibility, recommends the process be changed as follows: ISEA/Technical Authority will be required to populate MCC level, CDM may concur or override.

Status

- The data element requirement matrix, to be included in NAVSEA Tech Spec 9090-700D, identifies MCC as being required as part of the data submission.

- **Closed**

Roles and Responsibilities
Action Item#-
Action Source CDM/ISEA GRP   Date Due 04/30/04

Description:

Provide Jane Zimmerman with the standard naming conventions established for work file submissions.

Status

- **Data provided. Closed**

New Action Items

Roles and Responsibilities
Action Item#- R&R040715-01 (NEW)
Action Source: XRIC Committee
Date Due

Action: Request Roles and Responsibilities team reiterate policy of reporting TempAlt configuration with respect to fully supported (APL) sub component identification.

Roles and Responsibilities
Action Item#- R&R040715-02 (NEW)
Action Source: 030710-16   Date Due

Action: During their Outbrief, Roles and Responsibilities Team agreed to reopen AI 030710-16. ISEA files are being changed by CDMs without ISEA Concurrence. Jay Reed (NOSC) agreed to provide examples. ISEA/AIT workfile Submissions-ISEA is ultimate authority. CDMs can send email to ISEA when they change an ISEA submission, but need to reply to all on emails sent from ISEAs.